Weaving Up a Storm

AMB Convention 2019

VENDOR INFORMATION / AMB Convention - October 23 – 27, 2019

The Association of Michigan Basketmakers 2019 Convention will be held October 23 - 27, 2019 at Shanty Creek Resort in Bellaire.

We will have two ways to vend this year. First, the **traditional vending** space (8x8), second, **teacher vending**.

- All vending will be in the Grand Ballroom along with the classrooms.
- **Traditional vendor** spaces are 8' X 8', and located with easy public access.
- **Teacher vending** will be limited to two tables and aligned around the perimeter of the room.
- A sign will be provided for each vendor and will be collected at the end of convention to be used at future conventions.
- Electrical drops will be available at the rates stated on the application.
- Large waste baskets will be shared with the other vendors.
- Water will be refreshed daily, parking and Wi-Fi are free.
- **Traditional Vendors** and **Teacher Vendors** will be open during Marketplace on Friday night.
- **Teacher Vendors** will be mindful of their students' needs while vending.

VENDOR SET UP TIME:

WEDNESDAY	OCTOBER 23	6:00 pm - 9:00 pm

VENDING HOURS:

THURSDAY	OCTOBER 24	8:00 am – 6:00 pm
FRIDAY	OCTOBER 25	8:00 am – 6:00 pm
		8:30 pm – 9:30 pm
SATURDAY	OCTOBER 26	8:00 am – 6:00 pm

VENDOR MOVE-OUT:

SATURDAY	OCTOBER 26	6:00 pm - 11:00 pm
SUNDAY	OCTOBER 27	7:00 am - 12:00 am

- Shanty Creek Resort has a **NO SMOKING** policy in all vending areas.
- **Nametags** will be required at all times. Please be sure to include names of all your workers on the application.
- The hotel reservation form will be sent when your application and check are received.
- The hotel recommends that the hotel reservations be made by fax or e-mail.
- If needed, the **logo license agreement** will be provided by return mail. (You do not have permission to use the AMB convention 2019 logo until you receive approval from a convention coordinator)
- **Tax laws:** All vendors are required by law to pay Michigan 6% sales tax.
- **Insurance:** All vendors are responsible for their own insurance coverage. Neither the AMB nor Shanty Creek Resort will accept responsibility for any damage or loss incurred.

QUESTIONS CONTACT: Sarah Nestle
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