



**VENDOR APPLICATION**

**AMB Convention - October 16-23, 2024**

*Please Print or Type:* **AMB Status:** Business/Cottage \_\_\_ Guild \_\_\_ 2024 Teacher \_\_\_

Business Name \_\_\_\_\_ Membership # \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

- A single **traditional vending** booth includes an 8' X 10' space, 1 table and 2 chairs.
- **Traditional vending** space will be available on a first-come, first served basis.
- **Traditional vendors** will be placed for the public to easily access.
- Tables for **Teacher vendors** will be on a **first come, first served basis**. You are strongly encouraged to apply early.
- **Teacher vendor** tables will be around the perimeter of the room and may not be close to teaching area (we will try to do our best to make it close).
- Rooms will be locked when not in use. No security is provided.
- There will be community trash cans.
- Wi-Fi available at no cost.

<b>Due August 15 – Apply Early</b>	Number Ordered	Cost Each	Total Cost
<b>Traditional Vending</b>			
8' X 10' Space (1 table and 2 chairs)		\$30.00	
Extra table		\$15.00	
<b>Teacher Vendor</b>			
1st table		\$15.00	
2 <sup>nd</sup> table		\$20.00	
Electric Hookup (Special drop)		\$25.00	
Logo Use		\$25.00	
<b>Late Fee - If after 8/16/2024</b>		\$10.00	
<b>TOTAL AMOUNT ENCLOSED</b>			

List the items you will be selling (must be basket related): \_\_\_\_\_

Indicate names for nametags: \_\_\_\_\_

Please read and sign: I understand I am responsible for insurance coverage and will not hold the AMB or the Sheraton Grand Rapids Airport Hotel responsible for any damage or loss incurred. I understand the doors will be locked Tuesday evening through Sunday during the hours the classrooms are not in use. I understand that I must pay Michigan sales tax and file the appropriate forms (Michigan tax forms will be available).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Enclose a check for the total amount made out to AMB.

**No refunds after September 16, 2024, unless space can be sold.**

**QUESTIONS CONTACT:** Marilyn Parr Phone: 989.289.2491  
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